

**Minutes of Compton Bishop Parish Council Meeting**  
**Held at 7.30pm on Wednesday 13<sup>th</sup> January 2016 at Cross Memorial Hall**

**Public Participation:** There was one member of the public present whom addressed the Council on two main issues.

Late night traffic in the eastern end of Old Coach Road are noisy with revving engines and tyre spinning. This is generally experienced on Friday and Saturday nights, between the hours of midnight and 1.30 am. Householders are frequently woken by this disturbance. The above is part of a much wider issue of people not driving safely through the village. The excessive speed of traffic through Cross was identified as a more serious issue than that of 'stones on kerbs' and general parking. The speed of all vehicles including large agricultural tractors with trailers was unacceptable through the narrow residential road. Parking restrictions in this area would not reduce speeds and only hamper local residents that have no other parking option. The representative suggested that parked cars narrow the road, which aid reduction to the average speed of traffic through the village, however it was requested that CBPC considers speed calming options and it was suggested that this could be in the form of closing the road junction at the New inn / A38, the introduction of speed bumps, or installing priority flow orders at various points in the road. The formally proposed one way system is unlikely to work as it is unlikely to slow the speed of traffic just reduce the two way flow in the road. All of the options have benefits and disadvantages associated with them and local residents should be asked to have an input in a proposed way ahead.

**Present:** Cllr T Mason (Chairman), Cllr M Pritchard, Cllr D McCarthy, Cllr K Glimstead, Cllr E Parker.  
Clerk (Temporary) Mr R Parker

The meeting commenced at 7.37 pm

1. **Apologies for absence**
  - 1.1. Apologies were received from Cllr J Denbee (SDC)
2. **Approval of minutes**
  - 2.1. The minutes for the Parish Council meeting held on 9<sup>th</sup> December, previously circulated to all Councillors, were approved unanimously.
  - 2.2. The minutes for the Extraordinary Parish Council meeting held on 30<sup>th</sup> December, previously circulated to all Councillors, were approved unanimously.
3. **Matters arising**

Item arising from minute 2 of the extraordinary meeting on 30<sup>th</sup> December 2015 – An advertisement will be submitted to the Cheddar Valley Gazette on 15<sup>th</sup> January and aim to interview and select a Clerk by 23<sup>rd</sup> February 2016. There are currently two applications.
4. **Declarations of Interest**

Cllr McCarthy declared a personal interest in item 8.3 on the agenda
5. **Casual Vacancy**
  - 5.1. The Chairman reported that the casual vacancy advertised in May 2015 allowed the Council to co-opt one member immediately. There were three interested parties who would be invited to apply formally.
  - 5.2. The vacancy arising from Cllr Mace's resignation had been advertised with a closing date of 28<sup>th</sup> January 2016.
6. **Finance matters**
  - 6.1. A request was received for a donation to Contact Magazine of £250, it was resolved unanimously to approve this request. An invoice for payment of £78 from Blake Training for R Parker's strimmer training course was approved unanimously. The Clerk advised councillors that T H Baker had not been paid for any 2015 grass cutting, and had contacted Mr Baker who advised that invoices sent had been returned unpaid. Invoices were due to be received on this day but had not arrived. It was resolved unanimously to await invoices before payment.  
It was resolved on a vote of four members for and one member against to approve the Clerks financial statement
  - 6.2. The 2016 /17 draft budget was discussed. It was proposed that as that the bus shelter had been renovated recently, £100 allocated for this should be transferred to 'Councillor Expenses' because the new councillors will require costs for their training. It was resolved on a vote of four members for and one member against to approve the draft budget.
7. **Planning Matters**
  - 7.1. Three planning applications for 267 new homes in Cheddar would, potentially, have a detrimental impact on traffic volumes on the current roads. It was unanimously resolved to write to SDC Planners to object on the basis of insufficient infrastructure.
  - 7.2. The potential impact of the increase in housing, as defined in The Core Strategy would be for 1,402 houses resulting in an extra 1,500 – 3,000 vehicles. It was unanimously resolved to approve to respond

Signed:



to the consultation using the draft presented to Councillors. Any comments on the draft should be made to The Chairman or The Clerk by Friday 15<sup>th</sup> January and then submitted.

### **8. Highway Matters**

- 8.1. Councillor considered the comments raised by the member of the public. It was proposed and resolved by a vote of four members for and one member against that The Council : writes to The White Hart to advise them of the complaint received and request notices asking patrons to be considerate to neighbours to reduce noise and speed of vehicles ; write to Thatchers and Alvis regarding the speed of agricultural vehicles passing through Cross and the parish ; and their drivers using mobile phones when driving ; Contact SCC Highways on possible traffic calming measures for the east end of Old Coach Road.
- 8.2. A report on the Coffin Lane Project was received from Tess Gill and read out by The Chairman. The SIS has been score-carded and decision will be taken in February. In view of the large numbers of residential housing being planned a letter will be sent to Cllr Fothergill (SCC) as further justification for the A38 refuge and footpath. The Axbridge Focus Group voted unanimously to support the Coffin Lane Campaign objectives. The team plan to monitor HGV movements to understand the commercial use of Cross Lane. The Footpath Liaison Officer's report had not received response CBPC to write to Chris East for a response.
- 8.3. Cllr McCarthy proposed, and unanimously resolved, that this council requests from S.C.C. a revocation of the speed limit along the Webbington Road (DM) between the west of New Town and Rackley Lane and replace this with a 40mph restriction from the west of New Town to the parish boundary on the Webbington Road.

### **9. Environmental Matters**

- 9.1. Mr R Parker reported that the decision on the DCO for Hinkley C connection is due on 18<sup>th</sup> January. James Heapey MP had submitted the petition from Compton Bishop, Badgworth and Mark PC's to Parliament and would be tabling an Amendment bill on Thursday 14<sup>th</sup> January to promote sub-sea connection instead of the overhead land based option proposed by NG.
- 9.2. The AONB Partnership elections, for a representative, was discussed. Cllr Parker had decided to withdraw from the election because of the onerous workload required from the representative. Council voted on the remaining two candidates. The vote was 2 members for Mr Briton and 3 members for Mr Dollins. The clerk will respond accordingly.

### **10. Communications**

- 10.1. Parish Link - no report

### **11. Correspondence**

- 11.1. The following items of correspondence were brought to the attention of Councillors : The AONB manager, Sarah Jackson is leaving ; SCC announced their Draft County Plan – a vision for the next four years ; The Mendip Marauder Mendip Way 50 mile ultramarathon will pass through the parish on 6<sup>th</sup> August 2016.
- 11.2. A request from CVG asking for a statement on the sudden resignation of the clerk and the chair. The Chairman read a draft statement on the tensions in council and further pressures on the current planning Core Strategy consultation. Cllr Glimstead disagreed with a statement citing an email exchange between himself and the previous Clerk. It was resolved on a vote of four members for and one member against to release the statement.
- 11.3. A letter received from NALC encourages local councils to celebrate The Queen's 90<sup>th</sup> birthday on 21<sup>st</sup> April with celebrations and by lighting a beacon to support those being lit throughout the UK.

~~Cllr M Pritchard left the meeting at this point (9.10 pm)~~

### **12. Any Other Business**

- 12.1. Cllr Parker proposed that The Parish celebrates The Queen's 90<sup>th</sup> birthday with a street party and lighting of a beacon on Crook Peak. It was unanimously resolved, by those present, to agree with this proposal.
- 12.2. The Chairman sought to mitigate the lack of knowledge regarding planning policy by co-opting a member of the public to act as an advisor/consultant to advise on planning matters and where they comply, and where they do not comply with SDC's planning policy. Cllr Mason proposed that ex-councillor M Rolfe be co-opted as he was on the previous Parish Council's Planning Advisory Group and is a planning advisor to The Mendip Society. Cllr Glimstead suggested that Mr Rolfe was the cause of tension mentioned in the previous item 11.2 and objected to the appointment. ~~It was resolved on a vote of four members for and one member against to invite Mr Rolfe to the position of planning advisor/consultant~~

### **13. Next Meeting**

- 13.1. 10<sup>th</sup> February 2015. Cllr Parker offered her apology because of a prior engagement.

There being no further business the meeting closed at 9,16pm

Signed

**Minutes of Compton Bishop Parish Council Meeting**  
**Held at 7.30pm on Wednesday 10<sup>th</sup> February 2016 at Cross Memorial Hall**

**Public Participation:**

*There were two members of the public present who addressed the Council.*

PCSO Matt Hawker introduced himself and confirmed that the Crime Rate report had been received and noted the recent meeting between PC Tracy Stiles regarding unsociable behaviour outside The White Hart. Kim Wilcox introduced herself as our Village Agent (Community Council for Somerset) and described her role in the community. The CCS has received funding which ensures their support until 2018. Her role is free, confidential and provides help, guidance and support for connecting people with services and support ranging from advice on community transport, aids for comfortable living, eligibility for support services, using trusted trades people, dementia help groups, etc.

**Present:** Cllr T Mason (Chairman), Cllr M Pritchard, Cllr D McCarthy, Cllr K Glimstead,  
Clerk (Temporary) Mr R Parker

The meeting commenced at 7.47 pm

**1. Apologies for absence**

1.1. Apologies were received from Cllr E Parker.

**2. Approval of minutes**

2.1. The minutes for the Parish Council meeting held on 13<sup>th</sup> January 2016 were found to be incorrect in the statement of Cllr Pritchard leaving and that the resolution in item 12.2 had not been publicly posted on the agenda and so was invalid. The corrected minutes were approved unanimously.

**3. Matters arising**

There was none

**4. Declarations of Interest**

There was none

**5. Casual Vacancy and Clerk Vacancy**

5.1. There were no applicants received from the formal advertisement for the casual vacancy. The Council is able to co-opt two members onto the Council. There are four people who indicated interest and two had completed application forms but had not submitted them.

5.2. There are two applications for the vacancy for a Clerk, both do not reside locally. The Staffing Committee of Cllrs Mason, Parker and Pritchard will arrange to meet and arrange interviews.

**6. Finance matters**

**6.1. Approve Payments**

6.1.1. Invoices from T Baker for grass cutting – numbers 2138 and 2182 for the sum of £185 were approved unanimously.

6.1.2. Invoice 49 for the hire of Cross Hall hire for CBPC Meetings from October to March for the sum of £105 was approved unanimously.

6.2. **Audit of Accounts** - The policy which enables small authorities where income or expenditure does not exceed £25,000 can be exempted from using an external auditor. Accounts would need to be published and an exemption form completed. It was suggested that an internal audit of accounts be retained and it was unanimously resolved to approve the opting out of the external audit arrangement.

6.3. A request from Mendip Community Transport was deferred until the March meeting.

**7. Planning Matters**

7.1. The appeal against the unsuccessful application 02/15/00019 for a solar farm was noted and no further actions was required.

7.2. It was noted that application 21/16/00001 was received prior to this meeting for a Certificate of Lawfulness. The details were not known. The Clerk was asked to circulate details should action be needed.

7.3. The Clerk had received an email from Cheddar Parish Council (Chairman of Planning) regarding an application for 110 houses on land that is not designated for development on their emerging Parish Plan. SDC Planners appear to have ignored the Plan, misinterpreted the housing need requirement, failed to include newly built and unsold affordable homes and failed to consider the Parish Plan and views of the Parish Council and residents (required in Policy P4 and P6). Cheddar Parish Council has asked that Compton Bishop PC supports Cheddar PC and their challenge against the SDC Planning Officers lack of consideration for Parish Plans and policy P4/6. It was unanimously resolved to support Cheddar PC in this matter.

**8. Highway Matters**

8.1. **Anti-Social behaviour at The White Hart after midnight** - The Clerk had spoken to The Landlady who agreed there was noise which she had done her best to control. However she maintained that the problem was with late night drinkers bringing their drinks to their car park. A visual inspection of the car park supported this view although it was apparent that customers from The White Hart were joining the visitors. Some gas canisters were also found. It was agreed that the anti-social behaviour should be reported to

Signed: \_\_\_\_\_

Chairman

Date: 6<sup>th</sup> March 2016

the police when it occurs. The Clerk contacted the police who agreed that this should be reported and that they (police) would investigate late night drinking and noise disturbance in that area.

## **8.2. Coffin Lane Campaign**

8.2.1. A report from Tess Gill was read out requesting that because of the lack of progress, a meeting is arranged with Compton Bishop Parish Council, Cllr John Denbee (SCC), Cllr Liz Scott (SDC0 and representatives from Axbridge Town Council. It was **unanimously resolved** to request this meeting.

8.2.2. A letter to Peter Hobley (SCC Rights of Way Service Manager) was read out. This called for the application for modification of the definitive map regarding the former permissive path at Cross Lane. It was **unanimously resolved** to support the request that Cllr Denbee be requested to have our application taken out of turn. The alternative appears to wait for the application to be considered after a wait of 45 years.

8.2.3. Cllr McCarthy had attended a meeting with the manager of Callow Hill Quarry and reported that he was interested in the Coffin Lane Campaign objectives and offered to supply aggregates for surface dressing. He had requested a meeting with the relevant people whom he would contact.

**8.3. Revocation Request** - A letter from Mr Warren (SCC Traffic Engineer), in response to a revocation request for a 40mph limit on Webbington Road, was read out. The extent of requirements, cost and consultation did not appear to accord with the perceived ease and lack of consultation (with CBPC) that the revocation on Cross Lane required. Cllr McCarthy requested a site meeting with Mr Warren to include the current numbers and size of signs on Webbington Road. It was **unanimously resolved** to arrange a meeting on a vote of three members for and one member against.

**8.4.** The latest SID report shows a daily average of 500 vehicles travelling east on Old Coach Road with a median speed of 32 mph and an 85%ile speed of 37mph which is 1 mph above the intervention limit. The Clerk has spoken to The Police who will contact the enforcement unit to take action.

**8.5. Contract farm vehicles** - a letter had been sent to Thatchers and Alvis regarding the speed of agricultural vehicles through the parish. Thatchers have not yet replied but Alvis has high standards for their staff and has asked that residents note the registration and time and report it to Alvis. If drivers are using phones while driving this must also be reported.

**8.6. Finger Posts** - It was noted that SCC are planning to cease maintenance of 'Finger-Posts'. The Clerk was instructed to seek clarification and obtain typical maintenance costs.

**8.7. Maintenance - repair of Village Signs.** Cllr McCarthy has volunteered to repair the broken 'Webbington' village sign. The material for posts would be approximately £18 plus and 'post-crete' required. It was **unanimously resolved** to approve that Cllr McCarthy's husband carries out the repairs and submits the VAT invoices for all materials used.

## **9. Environmental Matters**

**9.1. Hinkley C Connection** - Mr Parker had previously submitted a report on the approval of The Secretary of State for National Grid's proposal for a predominantly overhead connection for Hinkley C to Seabank, with undergrounding through the AONB. A proposal for a judicial review is being pursued. The first stage is to establish the probability of success. Funds need to be raised to meet these costs and a meeting with James Heapey MP is being arranged for Friday 12<sup>th</sup> February to review the situation. A request for funding was not considered appropriate expenditure for such a small parish with very limited funds.

**9.2. Bulb Planting** - Cllrs Pritchard and McCarthy suggested that the time for planting bulbs was over but suggested that the Parish should have flower troughs. Discussions or proposals were deferred until the next meeting.

## **10. Communications**

**10.1.** Parish Link - no report

## **11. Correspondence.**

**11.1.** Bristol Water will be laying a new water main from Barrow Gurney to Cheddar. This will pass through Shute Shelve railway tunnel and across the A38.

**11.2.** Somerset Waste is proposing to extend the re-cycling items which should help reduce the black bin collections to three weekly.

**11.3.** Somerset Library Service - Mobile Library have written to advise that, because their policy is to withdraw stops where there are 3 unused consecutive visits, the Harbourne House site (Compton Bishop) will be withdrawn from April 2016

## **12. Any Other Business**

**12.1.** Celebration of The Queen's 90<sup>th</sup> birthday - Cllr Parker reported that feedback from residents has been positive and with no objection. The initial forms have been sent to Jeff Bunting (SCC Highways).

**12.2.** Annual Open Parish Meeting - The date of 22<sup>nd</sup> April was confirmed. Cllrs will discuss the format at the next Council Meeting.

**12.3.** Cluster Group - The next Cluster Group Meeting is at Cheddar Church House

## **13. Next Meeting**

**13.1.** Wednesday 9<sup>th</sup> March 2016.

There being no further business the meeting closed at 9,16pm

Signed:  Chairman

Date: 9<sup>th</sup> March 2016

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**DRAFT Minutes of Compton Bishop Parish Council Meeting**  
**Held at 7.30pm on Wednesday 9<sup>th</sup> March 2016 at Cross Memorial Hall**

**Public Participation:**

There were four members of the public present, one addressed the Council.  
Tess Gill reported on the 'Coffin Lane Campaign'. The SIS for a pedestrian refuge on the A38 has not been decided by SCC and no date has been given. After a successful meeting with the manager of Callow Quarry, aggregates for the Clements Corner path will be provided. Peter Harding of Axbridge Action Group suggested sending plans to Axbridge Partnership to gain their support. The application for the modification order for the path to the west of Cross Lane has been refused a reassessment of priority so an appeal will be sent to DEFRA. The campaign group requested to attend the AOPM in April.

**Present:** Cllr T Mason (Chairman), Cllr M Pritchard, Cllr D McCarthy, Cllr K Glimstead, Cllr E Parker  
Clerk (Temporary) Mr R Parker

The meeting commenced at 7.36 pm

**1. Apologies for absence**

1.1. There was none.

**2. Approval of minutes**

2.1. The minutes for the Parish Council meeting held on 10<sup>th</sup> February 2016, were approved unanimously.

**3. Matters arising**

There was none

**4. Declarations of Interest**

Cllr Glimstead declared a personal interest in item 6.1 and a disclosable pecuniary interest in both item 10.1, as the landowner, and 11.1 as a shareholder in National Grid PLC.

The meeting was closed at 7.39 as Mr J Glimstead (member of the public) considered that his request to speak had been overlooked.

Mr J Glimstead asked The Council to investigate the aggressive attitude of councillors towards the footpath issue (AX15/1).

The Chairman advised Mr J Glimstead, to submit a request which could then be discussed at the next meeting.

The meeting was re-opened at 7.42 pm

**5. Casual Vacancy and Clerk Vacancy**

5.1. Casual vacancy - One application from Justin Cole had been received. It was unanimously resolved that Mr Cole be co-opted onto The Council.

5.2. Clerk vacancy - It was unanimously resolved to approve The Staffing Committee's recommendation to offer Ms Helen Brinton the position of Clerk and Responsible Officer, subject to satisfactory references.

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**6. Complaint against Councillor**

6.1. No response from Cllr Glimstead had been received by the complainant. The complaint would now be passed to SDC Legal Services, as recommended by them. The Clerk reported that the Freedom of Information request, from the complainant, for all correspondence between The Clerk and Cllr Glimstead would be delivered by the expiration of the statutory period.

**7. Finance matters**

7.1. Approve Payments - There was none.

7.2. The Clerk presented a financial statement. (refer to Council Papers)

7.3. It was unanimously resolved to make a donation of £100 in response to a request from Mendip Community Transport

**8. Code of Conduct/Standing Orders**

8.1. It was resolved on a vote of four members for and one member against to adopt the SALC model standing order for recording Council Meetings.

8.2. The Clerk reported that The Code of Conduct was revised and adopted in May 2015 but had not been made available for publishing on the Parish Website. As no electronic version is available The Clerk will update the 2014 version.

**9. Planning Matters**

9.1. Planning Applications - there was none.



9.2. It was resolved on a vote of four members for and one member against to appoint Mr Rolfe as a Planning Advisory Officer.

#### 10. Highway Matters

10.1. PROW AX15/1 - Somerset County Council has posted an 'unavailable' notice on PROW AX15/1 in view of the enforced closure of access from Barton Road to the boundary of the AONB. Access to AX15/1 is prevented by closure signs and fencing of the stile which provides access to PROW AX15/1 on the AONB. The proliferation of signs is confusing to the general public. Cllr McCarthy provided photographs of the area in question, to councillors. Cllr Glimstead objected to Cllr McCarthy taking the photographs saying she had trespassed onto his private land. Cllr McCarthy denied the accusation and indicated that she had been on the shared access road.

The Clerk reported that Rob Coate (Senior Rights of Way Officer) will arrange a meeting of all parties to agree an acceptable diversion. Due to his commitments this cannot take place until May.

PROW AX15/14 - The Clerk reported that National Trust are clearing the southern part of AX15/11 which had become 'lost', a marker post has been erected.

10.2. Cross Lane Footpath / Coffin Lane Campaign - The report was presented during 'Public Participation'.

10.3. Revocation request for a 40mph limit on Webbington Road - Gary Warren (SCC) attended a site meeting and agreed to a speed check on Webbington Road. Cllr McCarthy will supply the co-ordinates of suitable locations for cameras.

10.4. Repair of Village Signs - Work is in progress by Mr McCarthy, a volunteer.

SCC have announced that the maintenance of Finger posts will stop. Claire Faun has requested information on future maintenance responsibility which appears to be devolved to Parish Councils.

10.5. Dog Bins - A request for Dog bins in Compton Bishop was discussed. In view of the cost, it was considered appropriate to place notices in Compton Bishop and review the incidents of dog fouling to gauge the need.

#### 11. Environmental Matters

11.1. Hinkley C Connection - Mr Parker had previously submitted a report on the judicial review. The funds for the cost of the QC has been met with contributions from Nailsea TC, Mark PC, Wraxhall & Failand PC, Badgworth PC, private donations and SDC.

11.2. Flower Troughs and Bulb Planting - Cllrs Pritchard and McCarthy will review possible locations, design and possible sponsors. It was suggested that three locations would be sufficient.

#### 12. Communications

12.1. Parish Link - Cllr Pritchard reported that Cross Connections would join with the Parish Link.

#### 13. Correspondence

13.1. Cluster Group - In view of the dissatisfaction of all attendees with SCC Highways, the next meeting will be inviting Cllr Fothergill and other Highways personnel to attend this useful meeting of all SDC Parish and Town Councils.

13.2. Other items of correspondence - there was none.

#### 14. Celebration of The Queen's 90<sup>th</sup> birthday

14.1. Street Party - Cllr Parker reported that locating road signs for diversion is a problem. Cllr Glimstead offered four. There will be events for children and entertainment, an estimate of cost was requested.

14.2. Beacon on Crook Peak - Cllr Parker had received a positive response from National Trust and will submit a formal request for a brazier on Crook Peak, which is now being sought.

#### 15. Annual Open Parish Meeting

It was agreed by Councillors that the AOPM is to be less formal. Other groups will be invited to attend and refreshments provided. Although the date is 22<sup>nd</sup> April, there is confusion over the Hall booking. The Clerk is to co-ordinate the agenda with The Hall Committee and cost of refreshments.

#### 16. Next Meeting Wednesday 13<sup>th</sup> April 2016.

There being no further business the meeting closed at 9.16pm



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# Compton Bishop Parish Council

[www.comptonbishopparish.org.uk](http://www.comptonbishopparish.org.uk)



Clerk to the Parish

Hazel Brinton (BA Hons)

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Prior to the commencement of the meeting, a parishioner, Caroline Woolley addressed the meeting during public participation. She opened by stating that she had been a former councillor and went on to express her dismay at the behaviour of a councillor at the last parish council meeting which she felt was against the Council's own Code of Conduct. She expressed the view that councillors should respect one another and that this was vital for cohesion. She was concerned at this particular councillor engaging in negativity and said that she was considering making a formal complaint to Sedgemoor District Council about the conduct of this councillor.

The Chairman opened the meeting formally at 19.33.

**Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 13th April 2016 that commenced at 7.30 pm when the following business was transacted.**

**PRESENT** Cllr Terry Mason (Chairman), Cllr M Pritchard (Vice Chairman), Cllr E Parker, Cllr D McCarthy, Cllr J Cole, Cllr K Glimstead, Cllr A Gooby together with the parish clerk Miss H Brinton

**1. To receive any apologies for non-attendance**

None received

**2. To receive and approve the Minutes of the Parish Council Meeting held 9<sup>th</sup> March 2016**

Cllr Glimstead wished to bring up his disagreement with the previous minutes as he felt that they were not correct because the clerk had put items on the agenda. Cllr Cole stated that the minutes were a reflection of what was said at the meeting and not whether items should have been on the agenda or not. There was discussion surrounding who had asked for items..... To be placed on the agenda and the view was expressed by the majority of councillors that the items had been put on the agenda after discussion at the last meeting and the Chairman had agreed the items be placed on the agenda.

**It was resolved to approve the Minutes of the meeting of Compton Bishop Parish Council held on March 9<sup>th</sup> 2016 and that the Chairman sign the minutes as a correct record.**

**3. Past Subject Matters – for the purpose of report only**

There were no matters arising from the previous minutes

Chairman's signature.....

**4. To receive any declarations of interest**

Cllr Glimstead declared a pecuniary interest in item 9.1

**5. Casual Vacancy and Clerk Vacancy**

1. The Chairman and Council formally welcomed Cllr Justin Cole as a serving member of Compton Bishop Parish Council
2. **The Council unanimously resolved to accept Mr Alex Gooby's application to fill the existing vacancy on the parish council**  
Cllr Gooby duly read and signed his declaration of Acceptance of Office in front of the clerk, other councillors and members of the public.
3. Cllr Glimstead stated that he hoped the new clerk would be neutral in terms of the duties of the clerk going forwards.
4. Cllr Glimstead expressed his view that the temporary clerk had done a good job of keeping council business together since the previous clerk's departure but expressed concern as to the reasons for the previous clerk's departure especially his view that he was too involved in council matters.

The Chairman said that whilst he understood and respected Cllr Glimstead's opinion, there was no evidence to suggest that this was why the previous clerk resigned and he had no reason to support Cllr Glimstead's remarks. He suggested that a line was drawn under the situation and Cllr Glimstead agreed with this suggestion.

**6. Complaint against a Councillor**

The Chairman talked briefly about the matter between Cllr Glimstead and Mr Rolfe and expressed the view that having taken legal opinion from Sedgemoor District Council that the matter be left between Cllr Glimstead and Mr Rolfe to resolve and reiterated that he did not agree with the reason given by Cllr Glimstead for the previous clerk resigning and that it was connected to the Cllr Glimstead and Mr Rolfe.

The Chairman asked whether council may wish to propose that the matter be removed from future agendas. Cllr Parker proposed the suggestion and Cllr McCarthy seconded.

**It was resolved that the matter between Cllr Glimstead and Mr Rolfe was not a concern of Compton Bishop Parish Council and would not be part of future council agendas.**

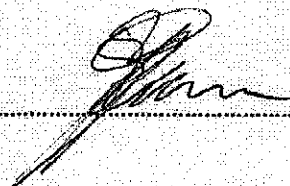
**7. Finance Matters**

7.1 One invoice for £259.15 payable to Sedgemoor District Council for payroll services was presented to the council for approval.

**It was resolved to pay the invoice presented**

7.2 Cllr Cole asked for an explanation of the excess funds indicated on the report given by the clerk to councillors. The clerk asked the Chairman for permission to invite Mr Richard

Chairman's signature.....



Parker, former temporary clerk to comment as she was not yet up to speed with all of the history of the financial matters.

The meeting closed to allow Mr Parker to speak. Mr Parker explained that the council used to have three project areas; allotments, play area and Coffin Lane but only the latter remained. Coffin Lane could cost up to £40 to £50k as a project to enable it to go ahead and that this was the reason for one of the ring-fenced amounts.

Mr Parker was thanked for his contribution and the meeting reconvened.

The Chairman suggested there were one or two other village projects in the offing including planting troughs and Cllr Glimstead informed the council that Puxton Parish Council had been given the sum of £40k in respect of a solar grant.

**7.3 It was resolved that Compton Bishop Parish Council allocate up to £100 for the refreshments for the Annual Parish Meeting to be held on Friday 22<sup>nd</sup> April.**

## **8. Planning Matters**

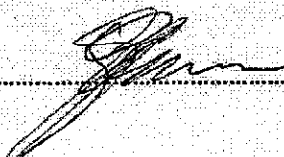
8.1 There were no new applications but the one appeal was noted

8.2 Cllr Glimstead said that he wished to clarify councillors' roles regarding private land. The Chairman said that the footpath to which Cllr Glimstead was referring was temporarily unavailable. Cllr Glimstead stated that in his view the footpath was closed and not temporarily unavailable. The Chairman said that having taken legal counsel, no one is trespassing in using the said footpath unless it had been formally closed and it had not been. Melanie Wellman at SDC had been approached and this is the advice she had given council. The Chairman further stated that the sign had only been put up because steps had been removed making the footpath currently unnegotiable by walkers.

Cllr McCarthy stated that she had not trespassed on Cllr Glimstead's land in taking the photographs and had taken them purely to clarify and help the parish council understand the issue. The Chairman said that the matter had to be left with Sedgemoor District Council. Cllr Parker asked whether there should be a member of the parish council at the meeting to discuss the matter. The clerk was asked to write to Rob Coates and request that a meeting be with a representative of the parish council. The clerk offered to join the meeting if she was able to. Council agreed that the clerk should attend if possible.

Cllr Cole asked if clarification could be sought about the steps; he asked by whom and how the steps had been closed and who had removed them and asked Cllr Glimstead if he was happy to re-open the footpath. Cllr Glimstead replied that he had no problem with the footpath being open but that he would not reinstate the steps himself as he had concerns regarding public liability. The Chairman added that there was a history of problems with the neighbours next to Cllr Glimstead's land in terms of the footpath. Cllr Glimstead confirmed that he had never been involved in the footpath and that his had been closed by the person

Chairman's signature.....



who owns the field. The Chairman reiterated that the council wished to work with Sedgemoor to re-establish the footpath and rights of way.

**9. Highway Matters**

9.1 The discussion surrounding this item took place under 8.2 above

9.2 Cllr McCarthy reported that Tess Gill had sent out a report on the Coffin Lane project. She added that a walk had been completed from the New Inn to the Farmers' Market and 23 people were involved. James Heapey, MP, joined the walk also. Cllr McCarthy brought copies of the report into the issue for background information. Cllr Parker asked that Tess Gill be requested to send the report to the Axbridge Community Project with reference to the design team and feasibility study. Cllr Parker agreed to draft a letter to Gary Warren at Somerset County Council Highways department with reference to which signs could be removed.

9.3 Cllr McCarthy said that she had received agreement from Gary Warren at SCC Highways that speed monitors would be placed along the Webbington Road where the speed changes from 30 to 60 miles per hour. She added with the revocation of the speed limits at Cross Lane recently that this must be the way to approach SCC in terms of consistency needed along the road with reference to speed limits. Cllr McCarthy has given the GPS co-ordinates to Gary Warren and he will contact the parish council in the future.

9.4 Cllr McCarthy confirmed that two posts to repair the sign had been purchased and that her husband will do the work. For stage 2, they will be put into position near to where the cars park to access the footpath underneath Crooks Peak.

9.5 Cllr McCarthy is talking with the Gardening Society with reference to the stone planters and they felt it was not a good idea to place them under the signs because of watering issues. She stated that another option would be a good planting scheme that would require no watering as maintenance is an issue.

The Chairman asked that Cllr McCarthy kept the consultation going.

9.6 Cllr Parker reported that the public seat had collapsed completely and that only two posts remain so a seat was needed to be put across. Cllr Gooby offered to have a look at it and try and repair the bench.

**10. Environmental Matters**

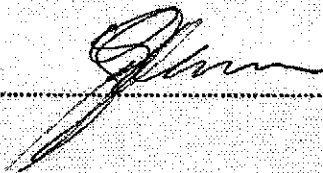
10.1 Nothing to report

**11. Communications**

11.1 Cllr Pritchard confirmed that she was sending out information to 60 people on her list

**12. Cray Charity**

Chairman's signature.....



12.1 The Chairman explained that the parish council needs to nominate two people to be trustees. Cllr Parker noted that several people in the parish had benefitted from the Trust and the Chairman reiterated that some thought must be given to this. Cllr Cole said he would like to put his name forward for one of the nominees and Cllr Parker said that it would be further discussed at the Annual Parish Meeting

**13. Correspondence**

13.1 Cllr Parker confirmed that she would attend the Cluster Group and said that she felt the group could be used to put pressure on things that the council felt were important. Cllr McCarthy agreed that it seemed a good platform in uniting communities on issues regarding the local area

13.2 No further items to note

**14. Celebration of the Queen's 90<sup>th</sup> Birthday**

14.1 Cllr Parker advised the council that the official stamp for the road closure has been received. Kier will provide the road signs for the closure and have asked that pictures be taken of the event for publicity purposes. Cllr Parker advised that there were still practical arrangements to be made.

It was resolved to reimburse Cllr Parker £15.70 for expense incurred in relation to the street party so far

14.2 Cllr Parker confirmed that the beacon was going ahead in the form of a brazier and would be lit at 19.45 at the foot of Crooks Peak on 21<sup>st</sup> April. Cllrs McCarthy and Gooby offered assistance with the event.

**15. Annual Open Parish Meeting – 22<sup>nd</sup> April 2016**

15.1 The Chairman confirmed that Richard Parker had put a flier together for the event and that it would be distributed by hand to the parish. Cllrs Pritchard and Parker confirmed that they were making the arrangements for the refreshments.

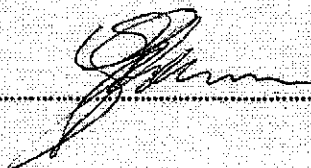
15.2 It was agreed that a further meeting would take place to discuss who would present what at the meeting. Cllr Parker passed the agenda around and the attendees were agreed.

**16. Next Meeting**

16.1 Due to the clerk's annual leave, the Annual Parish Council meeting will be a week early on 4<sup>th</sup> May at 19.30

There being no more business, the meeting closed at 21.10

Chairman's signature.....



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There was one member of the public in attendance who did not wish to speak.

The Chairman opened the meeting formally at 19.30.

Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 4th May 2016 that commenced at 7.30 pm when the following business was transacted.

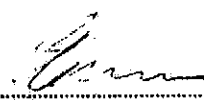
**PRESENT** Cllr Terry Mason (Chairman), Cllr M Pritchard (Vice Chairman), Cllr E Parker, Cllr D McCarthy, Cllr J Cole, Cllr A Gooby together with the parish clerk Miss H Brinton

1. Cllr Parker proposed Cllr Mason for Chairman. Cllr Pritchard seconded the proposal which was unanimously agreed.

**It was resolved that Cllr Mason be elected as Chairman to Compton Bishop Parish Council for the municipal year 2016/17.**

2. Cllr Mason formally accepted the office of Chairman by stating and signing the Statutory Declaration of Office for the position
3. **It was resolved to defer the election of Vice Chairman until Cllr Cole had arrived.**
4. There were no unsigned declarations of office
5. Apologies were received from Cllr Glimstead and Cllr Cole by the clerk. Cllr Cole joined the meeting later.
6. There were no declarations of interest in items on the agenda
7. Cllr Mason explained the history of advisory groups and that last year the Council had voted to have none.

Cllr Parker asked the Chairman if item 7.3 could be discussed prior to 7.1 and 7.2. which was agreed.

Chairman's signature.....

7.3 Cllr Parker proposed with Cllr Pritchard seconding the motion to set up a sub-committee for Highways and Environmental matters combined.

**It was unanimously resolved that a sub-committee for Highways and Environment be set up consisting of three councillors.**

**It was further unanimously resolved that the sub-committee would have the authority to decide and report decisions to full council.**

**It was unanimously resolved that the sub-committee would consist of Cllrs Parker, McCarthy and Gooby.**

Cllr Cole joined the meeting at 19.55

**3. To elect a Vice Chairman**

The item deferred from earlier was re-submitted for discussion with the agreement of the Chairman.

Cllr Pritchard proposed Cllr Cole for Vice Chair which was seconded by Cllr Parker.

**It was unanimously resolved that Cllr Cole be elected Vice Chairman for Compton Bishop Parish Council for the municipal year 2016/17.**

**7. Items 7.1 and 7.2 were discussed having being deferred from earlier**

**7.1 It was unanimously resolved that there would be no Finance and General Purpose Advisory Group.**

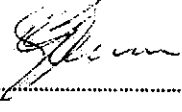
**7.2 It was unanimously resolved that there would be no Planning Advisory Group and that Mr Rolfe continue as currently as the Compton Bishop Parish Council Planning Liaison Officer.**

Cllr Cole suggested that if there were any planning applications that affected parishioners that the council should canvass local opinion. **It was unanimously resolved that Compton Bishop Parish Council would seek the views of parishioners affected by any future planning decisions.**

**8.**

**It was unanimously resolved that the Staffing Committee continue for the municipal year 2016/17.**

**It was further unanimously resolved that the committee consist of Cllrs Cole, Pritchard and Gooby.**

Chairman's signature.....

9. 9.1 It was noted that Annie had resigned.

**It was formally resolved to delegate the decision for arranging a representative to the role of PROW Liaison to the Highways and Environment sub-committee**

9.2 It was noted that Sarah was continuing with this role so no further action would be required. *(Chisleye Conservation area)*

**9.3 It was formally resolved that Cllr Cole be a representative as proposed by Compton Bishop Parish Council. *of the Way Church***

Cllr Cole will speak with further with Jim Warner on the matter of a second representative.

**9.4 It was formally resolved that the Chairman would continue to be the parish council's representative to the Memorial Hall.**

**It was further resolved that Cllr Pritchard take on the role if the Chairman was not available.**

10.

**It was formally resolved by unanimous decision that the council's Financial Regulations be re-adopted for the municipal year 2016/17**

11.

**It was formally resolved by unanimous decision to re-adopt the council's Standing Orders including the Code of Conduct for the municipal year 2016/17**

12.

**The Council's asset register was reviewed and accepted as correct.**

The clerk was asked to find out who insures the Memorial Hall

13.

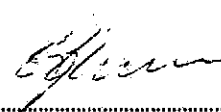
**It was unanimously resolved to accept the renewal of the Council's three year agreement with Zurich Insurance**

14.

**It was unanimously resolved that the Bank Mandate be changed to include Cllrs Mason, Pritchard and Cole.**

15. The Clerk explained that having only just taken over that she had asked the Chairman if items 15.1, 15.2 and 15.3 could be deferred to June.

**It was unanimously agreed to defer the items until the June meeting.**

Chairman's signature.....



16.

**It was unanimously agreed that summons, notices and other such documents may be sent by email to councillors.**

17. Cllr Parker proposed the motion and Cllr Pritchard seconded that Richard Tyas remain as Compton Bishop Parish Council's internal auditor for the municipal year 2016/17.

**It was unanimously resolved that Richard Tyas be re-appointed the Council's internal auditor for 2016/17**

18. It was agreed that the AOPM had gone well but that hospitality would be managed differently next year.

19.

Cllr Cole requested that the minutes be amended to reflect the three questions he had asked of Cllr Glimstead in relation to item 8.1. **It was unanimously resolved that the minutes be amended to reflect Cllr Cole's questions and that the minutes as amended be accepted as a correct record and signed as such.**

20.

The Clerk gave a brief overview of pecuniary interest and Code of Conduct and how they apply to councillors but will provide more detail to all councillors in writing.

21.

**(1) The bank reconciliation was presented to councillors and reviewed. It was unanimously agreed to pay the items payable as presented by the clerk**

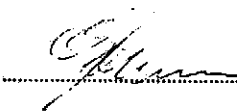
(2) Cllr Pritchard indicated that the council had received the offer of a donation of stone troughs. It was agreed to defer the decision on expenditure on consumables to the June meeting.

Cllr Cole asked whether £5,000 could be swept from the current account into the projects account as there is a surplus at year end. The clerk replied that she felt this should be possible but asked that she report back at the next meeting as SDC appear to have only paid 50% of the precept so far and she did not want the current account to be put under pressure because of this.

22. None received

Cllr Pritchard left the meeting at 20.55

23. Cllr Parker reported that the signs for the street party would be done next week  
Cllr McCarthy reported that comments could be made on the Axbridge Neighbourhood Plan on 7<sup>th</sup> May and that this was relevant to the Coffin Lane campaign

Chairman's signature.....

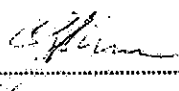
24. Correspondence from Rob Coate, SDC relating to pathway AX15/1; from Mrs A Wood concerning locations for speed cameras and from Ms Smallwood relating to the provision of a children's playground were noted by councillors.  
The clerk was asked to put an agenda item in for June in relation to the playground.  
The clerk was asked to write to Rob Coate at SDC in relation to AX15/1 thanking him for his attention to the matter and Gary Warren at SCC with reference to the removal of signs for the Coffin Lane campaign.

25. **It was unanimously agreed that no provision needs to be made for public liability insurance for the Harvest Home**

26. **It was unanimously agreed to defer this until the June meeting after the receipt of the internal audit report**

27. **Date of next Meeting - Parish Council Meeting 8<sup>th</sup> June 2016 commencing at 7.30 pm.**

There being no more business, the meeting closed at 21.10

Chairman's signature.....

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There were no members of the public in attendance.

The Chairman opened the meeting formally at 19.30.

Minutes of the Extraordinary Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Monday 6th June 2016 that commenced at 7.30 pm when the following business was transacted.

**PRESENT** Cllr Terry Mason (Chairman), Cllr M Pritchard, Cllr E Parker, Cllr D McCarthy and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. No apologies were received.
2. There were no declarations of interest
3. It was proposed and resolved that Compton Bishop Parish Council respond to the appeal lodged with the Planning Inspectorate in respect of Sedgemoor District Council's refusal to grant planning permission to the solar farm between Axbridge and Cross. (**Appeal number APP/V3310/W/16/3141866**) in the following manner:

That the previous comments regarding this application made by the parish council be repeated with the additional comment that the proposed development can be seen from the footpath AX1/24 – Cheddar Yeo river and that this footpath is of importance to the AONB across the moors and the West Mendip Way.

There being no more business, the meeting closed at 19.39.

Chairman's signature.....

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There was one member of the public in attendance who did not wish to speak.

The Chairman opened the meeting formally at 19.30.

Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 8th June 2016 that commenced at 7.30 pm when the following business was transacted.

**PRESENT** Cllr Terry Mason (Chairman), Cllr M Pritchard, Cllr E Parker, Cllr D McCarthy, Cllr A Gooby and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. Apologies were accepted from Cllr Cole who was on annual leave.
2. Cllr Parker asked for two minor amendments to the minutes which were agreed for clarification.

It was unanimously resolved that the minutes be amended to reflect Cllr Parker's clarifications and that the minutes as amended be accepted as a correct record and signed as such.

3. Cllr Glimstead declared a pecuniary interest in item 8a
4. It was unanimously resolved to approve the Annual Governance Statement (s1 of the Annual Return 2015/16).

The Chairman and Clerk duly signed the return

5. It was unanimously resolved to approve the Annual Accounting Statement for the year ending 31<sup>st</sup> March 2016 (s2 of the Annual Return 2015/16)

The Chairman and Clerk duly signed the return

6. The posting of the Notice of Audit 2016 and the posting of electors' rights to inspect the accounts were noted.

7. 1. It was unanimously resolved to approve the payment of following items:
  - a) SALC/NALC affiliation fees 2015/16 £155.23

Chairman's signature.....

b) Clerk's expenses £46.35 for May 2016

2. The financial statement as circulated by the clerk prior to the meeting was noted

3. A discussion on the strategic use of the council's accumulated funds took place.

Cllr Pritchard suggested enhancing the entrance to the parish in the way that Brent Knoll has. She further suggested using a stone from the quarry to prevent parking on the corner which would also serve as a marker of Cross as a coaching village.

The weeding of the area between the pavement to the kerb was discussed and the potential for an annual contract to take out the weeds.

The clerk will write to the other parishes to find out how they obtained the entrance monuments to their villages and cost. Councillors will give further consideration to the proposals.

**A request has been made to the parish for a contribution of £400 for the hire of a digger to clear Clements Corner. Cllr Parker proposed and Cllr McCarthy seconded the proposal which was carried unanimously.**

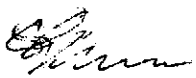
8. The Clerk verbally reported on the following:

- a) PROW AX15/1. The clerk was due to attend a meeting of the various parties with Rob Coates and Andrew Saint of SDC on Friday 10<sup>th</sup> June.
- b) The clerk confirmed that she had written as requested to Gary Warren of SDC Highways and had copied councillors into a response received that day in respect of the speed limits along the Webbington Road.
- c) The clerk will investigate the matter of changing over banking provision to Unity Trust Bank to enable both internet banking and the receiving of statements electronically and report back to council
- d) The clerk reported that Mr Tyas would like to step down as internal auditor for 2016/17 and the clerk will investigate other options and report back to council.

9. Councillors commented that they felt the Parish Clusters as set out by SDC were reasonable and had no further comment to make on the proposal or objections.

#### 10. Planning Matters

- a) The council had no comment to make on the application 02/16/00020/JE
- b) The council asked the clerk to make the following observations to SDC on application 21/16/00002/LR: that the council initially had concern that this was a commercial development but noted that it was not. The council had no objection if the use was for domestic pet purposes only and not on a commercial basis. The council commented that it believes the flag pole is out of keeping with an Area of Outstanding Natural Beauty.
- c) And d) as the clerk explained they were the same application. The council commented that clarification of the need for another barn in this area should be sought by SDC whilst considering the proposal 21/16/00003/LE.

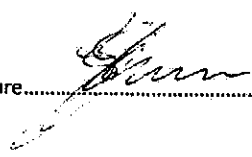
Chairman's signature.....

## 11. Highways and Environmental Matters

- a) PROW AX15/13 - The clerk was requested to write to Brendan Flood on whose land the stile and bridge are located to express concern as their condition and ask him to remedy them
- b) PROW AX15/12 - Mr R Parker will be requested to contact Chris East to remove the tree as a chainsaw will be required
- c) Footpath Liasion Officer - Councillor Gooby offered to report back to Council and other councillors were asked to monitor their respective areas and give feedback to Cllr Gooby. An advert for assistance will be put into Cross Connections.
- d) Cross/A38 parking - Cllr Pritchard asked whether the publican of the New Inn could be asked to put out cones on the keep clear markings to deter parking. The clerk was asked to write to the publican Steve Gard to ask him to consider the action. The clerk was asked to write to SDC Highways to request that the lines be repainted where they had faded and about the siting of the boulder.
- e) Road resurfacing - the clerk was asked to write to SDC Highways to remind them of the action in respect of the planned resurfacing
- f) Vehicle speed through the parish - a discussion took place regarding the assembling of a group to monitor speed and the cost of a mobile device to warn people of the speed they are doing. The Highways committee is to investigate and report back to council.
- g) Crossing of A38 and Old Coach Road - this item was deferred to the next meeting to allow for more photographic evidence to be gathered.  
The clerk was asked to write to SDC Highways requesting that SDC remove the diversion sign off the verge to the other side as it was impeding walkers using the footpath.
- h) A discussion took place regarding the length of the grass on the verges which was impeding the views as people exit side roads
- i) Recycling - deferred until next meeting
- j) Angled gates - deferred until next meeting
- k) Children's playground - a discussion took place regarding land and public liability insurance. The clerk informed council that she believed liability insurance would be required for a playground if one was set up by the parish council. A discussion took place regarding community provision and it was resolved that Mr R Parker be asked to put out an advert for land to be possibly provided.

## 12. Reports

- a) Parish Link - nothing to report and the clerk was asked to remove this from future agendas
- BCW. b) Yeo Bridge - Cllr Pritchard will get more specific costings. Cllr Pritchard proposed and Cllr McCarthy seconded that £700 be put forward to spend on the project.  
It was resolved with one abstention that up to £700 be spent on the bench, troughs and planting for the Yeo Bridge area.
- c) Revocation of speed limit. Cllr McCarthy reported on that she had responded privately to Gary Warren's email of earlier that day as she had been copied in. It was agreed to defer the matter to the Highways committee.
- d) Cllr Parker reported that Richard Parker had been very busy with the strimming particularly in the quarry area and was working with Andy Stevens SCC Rights of Way officer

Chairman's signature.....

- e) Queen's Birthday Celebrations – Cllr Parker gave the meeting an update on arrangements and noted that photos would be taken for the use of Kier who had provided the road signage

**13. Date of next meeting: 13<sup>th</sup> July 2016 at 19.30**

There being no more business, the meeting closed at 21.15.

Chairman's signature.....

# Compton Bishop Parish Council

[www.comptonbishopparish.org.uk](http://www.comptonbishopparish.org.uk)



## Clerk to the Parish

Hazel Brinton (BA Hons)

60, Worle Moor Road, Weston-s-Mare, North Somerset BS24 7EG

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There were four members of the public in attendance. The Chairman invited public participation.

Charley Higman commented that she had witnessed tractors from Alvis on a number of occasions driving very quickly through the parish with the driver on their mobile phone. Legally tractors are able to be driven at 16 years old and it appears that the drivers have no safety in mind when they are going through the parish. The parishioner asked whether the council could write to Alvis concerning this as it had done before with another issue and Tweet Thatchers regarding the same matter as she felt a public comment would elicit a response.

Mr James Glimstead spoke in relation to the PROW AX15/1 and wished to ask that any public correspondence does not mention the development in the context of the closure of the footpath. He stated that the footpath closure was through a neighbouring field.

Tess Gill spoke regarding the Coffin Lane campaign commenting that Clements Corner had now been resurfaced. She was expecting a response today from the Planning Inspectorate regarding the footpath recognition by Somerset County Council and hoped it would be decided quickly. She further commented that another letter would be sent to Mr and Mrs Scott regarding the hedge and that the campaign had no desire to pursue a legal challenge over this. Axbridge is being asked for support on the project and Somerset Council Council is doing a feasibility study.

The Chairman opened the meeting formally at 19.39.

Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 13<sup>th</sup> July 2016 that commenced at 7.39 pm when the following business was transacted.

**PRESENT** Cllr Terry Mason (Chairman), Cllr M Pritchard, Cllr E Parker, Cllr D McCarthy, Cllr A Gooby (arrived 19.44) and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. No apologies were received.
2. A minor amendment to the minutes regarding the name of Bow Bridge was requested and made.

Chairman's signature.....



It was unanimously resolved that the minutes be amended to reflect the name correction and that the minutes as amended be accepted as a correct record and signed as such by the Chairman.

3. Cllr Glimstead declared a pecuniary interest in item 8a

Cllr Gooby arrived at 19.44

4. 1. It was unanimously resolved to approve the payment of following items:
- Clerk's expenses £46.64 for June 2016
  - It was requested and agreed that an invoice for £360.00 be paid to Craig Channon Plant Hire for the hire of a digger and dumper in relation to Clements Corner as previously resolved in minute number 3 June 2016

2. The financial statement as circulated by the clerk prior to the meeting was noted

3. A discussion on the strategic use of the council's accumulated funds took place.

Suggestions included the repair of the seat at Bow Bridge; monument stones; path weeding; signs requesting that speed limits be respected and angled gates. Cllr Pritchard suggested and it was agreed that photographs regarding the parking issue on A38 entrance to Cross be brought to the next meeting so that a decision can be made.

An approach has been made to Steve Gard, publican New Inn, regarding the placing of a notice on the wall requesting no parking on the Keep Clear lines. The clerk was asked to investigate possible signs and examples.

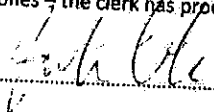
It was resolved that Pat Lunn be asked to treat the path weeds three times a year for 2016/17 and twice per year thereafter from Carpenters Lodge to the Memorial Hall at a cost of £25 per time.

Cllr Cole requested that information be brought back to council on where to position the monument stone at the entrance to Cross from the A38 on the bank and costs and examples for a small village sign by the Memorial Hall.

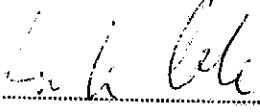
4. It was unanimously resolved to apply the 1% pay rise to the clerk's salary with effect from April 1<sup>st</sup> 2016

5. The Clerk verbally reported on the following:

- Correspondence as requested to New Inn landlord and Brendan Flood had been actioned. Mr Flood confirmed he would be repairing the stile but did not own the bridge on the approach to the stile. The clerk will investigate whose responsibility it is.
- The clerk confirmed that she had written as requested to Gary Warren of SDC Highways and was awaiting a response. The clerk will chase.
- The clerk will investigate the matter of changing over banking provision to Unity Trust Bank to enable both internet banking and the receiving of statements electronically and report back to council
- The clerk reported that Mr Tyas would like to step down as internal auditor for 2016/17 and the clerk will investigate other options and report back to council.
- The clerk confirmed that return had been received by the auditors
- Monument stones - the clerk has produced a paper on the responses received

Chairman's signature.....

- g) The clerk confirmed that the parish council's interest in the A371 pipeline scheme as noted by SDC.
6. It was resolved to nominate Mr Michael Rolfe for the Somerset County Council Chairman's Awards.
7. Planning Matters
- a) It was resolved that Cllrs McCarthy and Pritchard visit the site of Bridle Cottage and report back council at an Extraordinary Meeting before the due date for comments.
  - b) Items b – e inclusive and the decisions thereto were noted by council
  - c) The clerk reported that there were no planning conditions imposed on the type of roof tile to use in the renovation
8. Highways and Environmental Matters
- a) PROW AX15/1 – Cllr Glimstead left the room having declared a pecuniary interest in the item. It was unanimously resolved to send a letter to Rob Coate at Somerset County Council requesting a Modification Order be made without further delay for PROW AX15/1; the resolution was correctly proposed and seconded.
  - b) New Inn corner- Cross / A38 – discussed earlier in the meeting
  - c) Crossing of A38 / Coffin Lane campaign – discussed earlier in the meeting
  - d) The clerk was asked to write to SCC to find out who is responsible for the litter picking on the highway. Item h) on the agenda was discussed at this point. The clerk was requested to send the current budget to councillors together with the asset list. Cllr Pritchard is to put together a schedule of maintenance required for presentation to Council.
  - e) Cllr Cole will contact SDC regarding the extent of recycling facilities in the parish.
  - f) Angled gates – discussed earlier in the meeting
  - g) Cllr Pritchard reported that there was a piece of land over Bow Bridge on the right hand side belonging to Clive Lows that may be suitable for a children's playground. Cllr Parker will approach the landowner to enquire. A discussion took place regarding the Adopt a Footpath Scheme. Cllr Parker will report any issue to Cllr Alex Gooby as Footpath Liaison Officer who will escalate to Chris East at SCC if necessary. The clerk was asked to find out what Cllr Gooby needs to do to register with SCC officially in respect of the council's representative for footpaths.
  - h) Maintenance / grass cutting – discussed earlier
  - i) Thatchers' crop spraying – the Chairman reported that there had been no response from Thatchers nor the parishioners who raised the initial concern. The clerk was asked to write to Thatchers regarding reassurance of the chemicals used.
  - j) Finger post maintenance – discussed earlier under d)
9. Reports
- a) Bow Bridge – Cllr Pritchard reported that the top soil from the Clements Corner resurfacing work had been brought down but now needs spreading out. The muddy track had been filled in with the extra gravel from Clements Corner and the grass mowed.

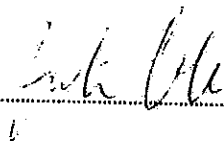
Chairman's signature..... 

b) Revocation of speed limit. Cllr McCarthy will look into this matter further and report back to Council. The clerk advised that she had spoken with Highways and felt from her conversation with SCC that there seemed little prospect of Highways agreeing to the revocation currently.

**13. It was resolved that there would be no meeting in August due to councillors' holiday commitments. Date of next meeting: 14<sup>th</sup> September 2016 at 19.30**

There being no more business, the meeting closed at 21.30

Chairman's signature.....



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## Clerk to the Parish

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There were no members of the public in attendance.

The Chairman opened the meeting formally at 19.30.

Minutes of the Extraordinary Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Monday 25th July 2016 that commenced at 7.30 pm when the following business was transacted.

**PRESENT** Cllr Terry Mason (Chairman), Cllr M Pritchard, Cllr E Parker, Cllr D McCarthy, Cllr J Cole and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. No apologies were received.
2. There were no declarations of interest
3. It was requested that payment of £20.81 to Cllr McCarthy to reimburse materials purchased be added to the payment list. The amounts were correctly proposed and seconded by councillors other than those being paid. It was unanimously agreed to pay the two amounts of £246.38 to Cllr Pritchard and £20.81 to Cllr McCarthy.
4. Cllrs McCarthy and Pritchard visited the property's neighbours to view the impact of the extension. The neighbours have concerns regarding loss of privacy and the impact on their properties which are Grade 2 listed. Further, the development is out of keeping with the Village Design Statement points 6.1, 6.3, 6.5, 6.6 and 6.8. The materials to be used are out of character with the rest of the house.

It was also felt that the extra bedroom would create a requirement at some point for additional parking and there is already insufficient parking space.

Further concerns were brought to the meeting regarding the large amount of excavation work that appears to be going on behind the cottage and concerns over a summerhouse being occupied from time to time. Cllr Parker requested that a planning officer from Sedgemoor District Council be asked to visit to look at the potential occupation and the application itself.

It was resolved that Compton Bishop Parish Council would **OBJECT** to the application and the clerk was asked to submit the comments to SDC.

There being no more business, the meeting closed at 19.46

Chairman's signature.....

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There was one member of the public, Ms Alex Lane, in attendance who spoke in relation to the following issues:

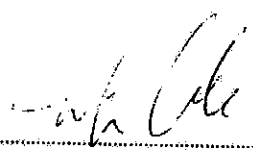
1. The parking of a horsebox owned by a neighbour that is causing visibility issues when the owners and visitors to The Cedars are exiting their driveway. Ms Lane acknowledged that the police may consider the issue a civil matter in respect of the horsebox encroaching on their land but visibility is also a problem.
2. The owner of the horsebox who lives in Bridle Cottage has limited rights of way on the drive to land owned by them to the back of the Cedars but Ms Lane was also concerned about the extent of apparent development that is occurring behind the cottage with buildings being erected that have curtains and believes this could be unpermitted development.
3. A large amount of excavation work is also taking place to the back of Bridle Cottage which entails excavating the Mendips. Ms Lane is concerned regarding the large amount of debris and stone that is being built up and that it could be the prelude to a development that has not been applied for.

The Chairman opened the meeting formally at 19.33.

Minutes of the Extraordinary Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 3<sup>rd</sup> August 2016 that commenced at 7.30 pm when the following business was transacted.

**PRESENT** Cllr Terry Mason (Chairman), Cllr Justin Cole (Vice Chairman), Cllr M Pritchard, Cllr D McCarthy and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. Apologies were accepted from Cllr Parker who was on annual leave. No communication was received from Cllr Gooby.
2. There were no declarations of interest.
3. There was a debate regarding the issue of the lack of visibility for people exiting their properties on Old Church Road due to the parking of the horsebox. It was noted that some residents have resorted to standing in the middle of the road to ensure a safe passage for drivers whose visibility is impeded. The Chairman noted that Steve Brynson may be able to accommodate the parking of the horsebox should the owner wish to avail themselves of this facility.

Chairman's signature.....

**It was resolved by a vote of four with one abstention that the clerk is asked to write to the owner of the horsebox expressing the council's concern over the location of the horsebox.**

**It was further resolved by a vote of four with one abstention that the clerk is asked to write to Avon and Somerset Police and Sedgemoor District Council Highways department expressing concern over the safety of other road users.**

4. A debate took place surrounding the possible development works and excavation being carried out at the back of Bridle Cottage. Councillors noted that buildings had been erected and one appeared to have curtains at the window.

CLr Cole asked for clarification regarding the assumption that the field being excavated was in the Mendip AONB. The Chairman confirmed that his understanding was that paddock and fields were covered. CLr McCarthy confirmed that the AONB starts where gardens finish. CLr Cole further noted that the excavation can be seen from the A38 and that there was a digger there which appeared to be scraping off the surface.

**It was resolved by a vote of four with one abstention that the clerk is asked to write to SDC Development Management and The Mendip Society expressing the council's concerns and asking for the matter to be investigated.**

There being no further business the Chairman closed the Meeting at 19.55.

Chairman's signature.....

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## Clerk to the Parish

Hazel Brinton (BA Hons)

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Tel: 07341 977235 Email: [comptonbishoppcc@hotmail.com](mailto:comptonbishoppcc@hotmail.com)

There were no members of the public present.

The Chairman opened the meeting formally at 19.30.

Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 14<sup>th</sup> September 2016 that commenced at 7.30 pm when the following business was transacted.

**PRESENT** Cllr Justin Cole (Vice Chairman), Cllr D McCarthy, Cllr E Parker, Cllr A Gooby (from 20.00) and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. Apologies were accepted from Cllrs T Mason (prior engagement) and M Pritchard (no reason given).
2. It was unanimously resolved to approve the minutes of the Parish Council Meeting held on 13<sup>th</sup> July 2016.
3. It was unanimously resolved to approve the minutes of the Extraordinary Meeting held on 6<sup>th</sup> June 2016.
4. It was unanimously resolved to approve the minutes of the Extraordinary Meeting held on 25<sup>th</sup> July 2016
5. It was unanimously resolved to approve the minutes of the Extraordinary Meeting held on 3<sup>rd</sup> August 2016.
6. Cllr Glimstead declared a pecuniary interest in item 10b)
7. 1. It was proposed by Cllr McCarthy, seconded by Cllr Parker that the payments of the items of expenditure be made.
  - a) Clerk's expenses £146.91 for August and September 2016
  - b) Cllr Pritchard provisions for AOPM (May 2016) £67.90\*
  - c) Cllr McCarthy – reimbursement materials for bus shelter maintenance £20.81\*
  - d) Cllr Pritchard reimbursement materials for Bow Bridge bench repair £59.03\*
  - e) Clerk's CILCA training £300.00
  - f) Tim Baker – grass cutting £70.00

It was unanimously resolved to pay the items.

2. The clerk explained the financial statement and budget outturn to councillors. There were no questions.

Chairman's signature.....

3. It was proposed by Cllr Parker and seconded by Cllr McCarthy that a grant request of £75.00 be made to Sedgemoor Citizen's Advice Bureau. **It was unanimously resolved to pay the amount proposed.**

It was proposed by Cllr Parker and seconded by Cllr Glimstead that a grant request of £400.00 be made to St Andrew's Church for churchyard maintenance. **It was unanimously resolved to pay the amount proposed.**

It was proposed by Cllr McCarthy and seconded by Cllr Parker that a grant request of £100 be made to St Andrew's Church for the upkeep of the stone memorial. **It was unanimously resolved to pay the amount proposed.**

4. a) Monument stone – Cllr McCarthy advised that we were still waiting on SCC Highways to confirm the position and the height of the stone as required by the SCC officer. She was waiting for an email from him of the plan of the area.

b) Item deferred to next meeting as it was an idea from Cllr Pritchard who was not in attendance.

c) Cllr Cole showed councillors photos of the gates in Weston in Gordano but no suitable place could be thought of in the Compton Bishop parish area as the verges were too narrow

d) Cllr McCarthy said that Gary Warren from SCC Highways had offered to place signs supporting those traversing the Webbington Road. She proposed that the clerk be asked to write to SCC to request the signs regarding walkers and cyclists be installed as there is considerable evidence as to how the road is used by those accessing the hills and pubs and felt that the parish council would wish to give pedestrians safety. **It was unanimously resolved that the clerk be asked to write to SCC Highways to advance the request for signage.**

The clerk offered to look into the purchase of flashing speed signs that could be put up in strategic places along the Webbington Road warning motorists of speed. It was agreed for the clerk to do this.

5. The clerk explained that the parish council could ask for a grant of £300 for a laptop and £100 for a scanner to help the council achieve its obligations under the Transparency Code. **It was unanimously resolved that the clerk purchase a laptop and scanner for parish council use and request that the funds be reimbursed by the Transparency Code for these amounts.**

8. The clerk gave her report on the items listed which was noted by councillors.

The Vice Chairman closed the meeting at 20.05 to allow District Cllr Denbee to update councillors on a number of issues:

Cllr Denbee updated council on the following items:

- i. Coffin Lane – the application has been taken out of turn with ministerial interjection due to safety concerns. A decision must be made by January 2018
- ii. AX15/1 – it appears that a mistake has been made on the map by SCC and Cllr Denbee has been requested to support the application being taken out of turn by the Regulation Committee. Cllr Denbee confirmed that he will support this request and that he is happy to talk with the parties concerned to try and resolve the difficult situation
- iii. There will be further meetings regarding the Highways implications of the Bristol Water Resilience Scheme

Cllr Denbee was thanked for his update and The Vice Chairman re-opened the meeting at 20.45.

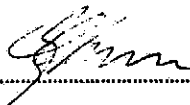
Chairman's signature.....



9. a) There were no comments or objections from councillors to planning application 21/16/00009.  
b) – f) the updates were noted by councillors  
g) Sedgemoor 21/00095, Bridle Cottage. The clerk explained that Colin Arnold from SDC had written to the occupier requesting an explanation for the works and confirmation that the buildings had been in situ for some time. The deadline for the occupier to respond was the date of the meeting.
10. a) **It was unanimously resolved that the Highways committee be an advisory group only.**  
b) Item previously discussed – Cllr Denbee will respond to Andrew Saint at SCC to support the Regulation Committee taking the application out of turn  
c) Item previously discussed – Cllr Denbee confirmed that the order has been made to decide the application by January 2018.  
d) Item previously discussed at 4a)  
e) The site of the racks was discussed and opposite the pub near to the monument stone was suggested as it would put off cars parking on the verge. Cllr McCarthy said that the item had been brought up before and both the landlord of the public and SCC Highways would need to be involved. Cllr McCarthy with investigate further.  
f) Cllr Parker will ask that notification of further meetings in respect of the Bristol Water scheme will be sent via Charley Higman's list.  
g) Item previously discussed at 4d  
h) **It was unanimously resolved that Compton Bishop Parish Council would endorse the email sent to MP James Heapey in respect of the Hinckly C project by Badgworth Parish Council.** The clerk is to write to Mr Heapey.  
i) Cllr Gooby updated the meeting and will keep chasing to make contact with the landowner in respect of the potential children's playground and the potential site identified.  
j) It was agreed to defer the item in relation to the grass cutting and strimming to the next meeting.
11. Cllr Pritchard was not available for an update but the clerk confirmed that she understood that the Parish Link was still not fixed as of the date of the meeting.
12. There were no further matters referred to the clerk.
13. Date of next meeting – 12<sup>th</sup> October 2016

There being no further business, the meeting was closed at 21.10.

Chairman's signature.....



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There was one member of the public present.  
The Chairman opened the meeting formally at 19.30.

**Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 12<sup>th</sup> October 2016 that commenced at 7.30 pm when the following business was transacted.**

**PRESENT** Cllr Terry Mason (Chairman), Cllr D McCarthy, Cllr E Parker, Cllr M Pritchard and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. Apologies were accepted from Cllrs J Cole and A Gooby (work commitments).

The Chairman closed the meeting to enable Caroline Woolley to speak regarding the poor broadband service received in parts of the parish. She requested that the parish council with other local councils lobbied James Heapey MP regarding rural broadband provision.

The Chairman re-opened the meeting at 19.37.

2. It was unanimously resolved to approve the minutes of the Parish Council Meeting held on 12<sup>th</sup> September 2016.
3. Cllr Glimstead declared a pecuniary interest in item 7a
4. **Finance Matters**
  1. It was unanimously resolved to pay the items presented
  2. The clerk's financial statement was received.
  3. Councillors were given information regarding the council's auto enrolment obligations and informed the staging date was October 2017
  4. The clerk suggested that councillors commence consideration of the 2017/18 budget particularly in light of the potential capping by central government of parish and town council precepts.
  5. The clerk was asked to draw up a letter giving the parish council's views on the current capping consultation which would be circulated to councillors before sending.
5. The Clerk's report was received by council.  
The clerk was asked to look into banking provision with the Co-operative Bank or Nationwide as she had explained that the bank previously discussed – Unity Trust – were now charging £6 per quarter for parish council bank accounts and the current HSBC account is fee free at the moment.

Chairman's signature.....

The clerk was asked to look further into the purchase of a speed sign for the parish. The item will need to be considered for the 2017/18 budget.

The clerk is still progressing the items relating to the purchase of the laptop and scanner and the change of internal auditor.

**6. Planning Matters**

- a) It was unanimously resolved that the clerk should submit a response along the lines of the advice given by the council's planning liaison advisor regarding 2/16/00030.
- a-b) The updates were noted on previous planning applications
- c) The update on the enforcement case was noted. Further investigation will be made by councillors into how long the buildings had been on site.

**7. Highways and Environment Matters**

- a) PROW AX15/1 – Andrew Saint from SCC is on leave – no progress to report
- b) Crossing of A38/Coffin Lane – there has been no movement on the SIS. Cllr McCarthy will investigate the use of Hinckley CIM funds to support.
- c) Cairn siting – Cllr McCarthy advised it would cost £300 legal fees and £165 administration fees. She and Cllr Pritchard would mark the site on the map and bring to the next meeting.
- d) Bike racks – further investigation is needed. Cllr McCarthy will speak with Steve Gard from the New Inn and then approached the local authority
- e) Pedestrian and cycle signs – clerk will liaise with Gary Warren on the siting of these as per his offer to put warning signs up
- f) Children's playground – item deferred as Cllr Gooby not present
- g) Cllr Pritchard has drawn up the schedule and will bring to the next meeting

**8. Mobile library – it was unanimously resolved to submit no response to SDC**

**9. Correspondence received:**

- a) Bridle Cottage - it was unanimously resolved to provide no response
- b) Noise – it was unanimously resolved to provide no response
- c) Broadband – the clerk was asked to write to James Heappey MP and send copy to BT and OpenReach

**10. Reports**

- a) Bow Bridge – the ground work has been completed, the planters are in place and the concrete base is due to go in
- b) Parish Link – still out of action

**11. Matters referred to the clerk – none**

**12. Items for next agenda – signs on the Webbington Road and the timetable for next year's meetings**

**13. Date of next meeting 9<sup>th</sup> November 2016**

There being no more business, the Chairman closed the meeting at 21.05

Chairman's signature.....



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There were no members of the public present.  
The Chairman opened the meeting formally at 19.30.

Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 9<sup>th</sup> November 2016 that commenced at 7.30 pm when the following business was transacted.

**PRESENT** Cllr Terry Mason (Chairman), Cllr J Cole (Vice Chairman), Cllr D McCarthy, Cllr E Parker, Cllr M Pritchard and Cllr A Gooby together with the parish clerk Miss H Brinton

1. No apologies were received by the clerk.
2. It was unanimously resolved to approve the minutes of the Parish Council Meeting held on 12<sup>th</sup> October 2016.
3. No declarations of interest were received.
4. **Finance Matters**
  1. It was unanimously resolved to pay the items presented
  2. The clerk's financial statement was received, discussed and noted by councillors.
  3. The preliminary budget as sent out by the clerk was discussed. The clerk advised councillors of the amount currently held in reserves and that it was prudent to hold a sum in reserve equivalent to 6 to 12 month's precept for unforeseen events. She advised that smaller councils tended to keep nearer 12 month's precept but that it was for councillors to decide on the amount they wished to hold in reserve bearing in mind that approximately £3k of the current reserve had been put aside to support the Coffin Lane campaign. Cllr Cole advised that he felt 12 month's worth of precept was too much to hold. The clerk advised that council may wish to consider their strategy for the coming year as this would have a bearing on projects and ultimately the precept asked for. The draft budget suggested the precept would rise by 66% if council wished to implement the projects recently discussed in meetings. It was resolved that Cllr Cole will draft a letter to be sent out on Parish Link asking parishioners for their views on raising the precept.
5. The Clerk's report was received by council.  
In relation to item 7, signage along the Webbington Road, the clerk advised council that she was waiting on a map from HAG showing the location required to be sent to Gary Warren at SCC. She advised council that Gary Warren had alerted her to the fact that he needed the information by the end of November to cost up the project and allocate funds. Cllr Parker suggested that a

Chairman's signature.....  


site visit by SCC was required to discuss the sites with a member of HAG; the clerk was asked to contact Mr Warren to request this.

**6. Planning Matters**

a-b) The updates were noted on previous planning applications

**7. Highways and Environment Matters**

- a) PROW AX15/1 – the clerk informed councillors that she had received an email from SCC advising that request for the Modification Order be taken out of turn is proposed to be placed on the December agenda for the Regulation Committee. SCC requested that any further information be sent by 11<sup>th</sup> November. The clerk informed members that someone on behalf of the parish council could speak at the meeting but that SCC's website suggested a spokesperson be appointed if there is an interested group. It was resolved to ask Mr R Parker to represent the parish council at the meeting. It was further resolved that additional information is sent by Cllr Parker to the clerk to forward onto SCC by 11<sup>th</sup> November.
- b) It was resolved that the application for the siting of the cairn and the bike racks be made at a cost of £165. It was further resolved that Cllr Pritchard would arrange for a sign costing £15.00 be made to indicate "Restricted Parking" and placed on the wall of the New Inn after agreeing this first with the landlord.
- c) Item discussed in b above
- d) It was resolved not to purchase a speed indicator device.
- e) The clerk advised that letters had been sent to Mr Flood and the Webbington Hotel and that Mr Flood had advised the clerk that he had started to cut the hedge. No response had been received from the hotel or action taken as yet.
- f) Children's playground – Mr Clements cannot be contacted; Cllr Pritchard will attempt to speak with him. It was noted that suitable land still needs to be identified.
- g) CIM funds – it was reported that the Coffin Lane campaign had submitted an Expression of Interest to the fund which will be reviewed by West Somerset. Applications must be a community project and this was the only one in CBPC area. Cllr McCarthy felt the council should keep pushing SCC regarding the road surface as it was their responsibility. It was resolved that CBPC would support the CIM funding application by the Coffin Lane campaign.
- h) It was resolved to respond to NSC's Article 4 Direction in support of the initiative to restrict airport parking.
- i) Cllr Pritchard explained the background to the request. It was resolved not to support the application with one abstention.
- j) Litter – item had been previously discussed. The clerk reminded council that Clean Surroundings had said they will do a litter pick if they are informed that SCC had done a verge cut by someone.
- k) Camera on A38 – it was noted that this was not feasible but that Cllr Parker would draft a letter to send to SCC via the clerk.
- l) Daffodil bulb planting – item withdrawn
- m) Grass cutting etc. – Cllr Parker will send the costing to the clerk and councillors.

**8. Social activity – in view of the time, item was deferred to December**

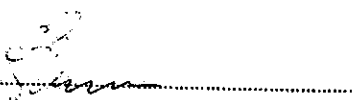
**9. Meeting timetable for 2017/18 – it was resolved that meetings would be held monthly as usual unless it was felt that a particular month was not necessary**

10. Reports – received and noted

11. No items for next month noted as yet

12. Date of next Meeting – 14<sup>th</sup> December 2016

There being no more business, the Chairman closed the meeting at 21.30

Chairman's signature.....

# Compton Bishop Parish Council

[www.comptonbishopparrish.org.uk](http://www.comptonbishopparrish.org.uk)



## Clerk to the Parish

Hazel Brinton (BA Hons)

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There was one member of the public present.

Tess Gill gave a report on the Coffin Lane campaign and noted that Somerset County Council is taking evidence in relation to the investigation into the footpath at the Cross end of the lane and the SIS is with the design team for a decision in early February. She further noted that the Campaign had put in a formal objection to the expansion of the Callow Quarry and proposed a joint social evening with the parish council on 20<sup>th</sup> January at the New Inn.

The Chairman opened the meeting formally at 19.35.

**Minutes of the Parish Council Meeting of Compton Bishop Parish Council that was held in the Cross Memorial Hall Cross on Wednesday 14<sup>th</sup> December 2016 that commenced at 7.30 pm when the following business was transacted.**

**PRESENT** Cllr Terry Mason (Chairman), Cllr J Cole (Vice Chairman) (arrived 19.38), Cllr D McCarthy, Cllr E Parker, Cllr M Pritchard and Cllr K Glimstead together with the parish clerk Miss H Brinton

1. No apologies were received by the clerk.
2. It was unanimously resolved to approve the minutes of the Parish Council Meeting held on 9<sup>th</sup> November 2016 with the amendments proposed.
3. Cllr Glimstead declared an interest in item 10 a
4. Finance Matters
  1. It was unanimously resolved the pay the items presented
  2. The clerk's financial statement was received, discussed and noted by councillors together with the clerk's request that all items for payment at a meeting be sent to her before the meeting agenda so that they may be put on the agenda in accordance with proper procedure
  3. It was proposed and unanimously agreed that a donation of £150 be given to Contact magazine.
  4. The preliminary budget as sent out by the clerk was discussed. The clerk advised council that the budget needed to be considered carefully this year as the current year is predicted to be overspent as some items were not correctly budgeted for last time. There was a general discussion on how to keep the precept as low as possible whilst still maintaining services. It was proposed and resolved to reduce the dog bin emptying to once every two weeks.

Chairman's signature.....

It was resolved with one abstention that the precept be set at £7,422 for the year.

It was proposed and resolved to keep 25% of the precept as a reserve (£1,855); £3,000 to be kept in the current account as working capital and the remainder to be put into the Community Project account to fund small capital projects as they arose.

It was resolved the Community Project account fund the following items:  
£300 legal fees and £200 for the carving by a stonemason of the parish stones  
£2,724 for the making and erection of signs within the parish

At 21.25 it was unanimously resolved to extend the meeting past two hours to 21.45.

5. Staffing Committee

It was unanimously resolved that Cllrs Mason, Cole, Pritchard and Parker be part of the Staffing Committee and that review meetings with the clerk take place in March and September.

6. Training

It was resolved that no training for councillors take place next year. The Chair asked that councillors support the clerk when advice on procedural matters is given.

7. Clerk's report – noted by councillors

8. Planning

i) It was resolved to support Cheddar Parish Council and the Coffin Lane Campaign in opposing the expansion of the Callow Quarry

ii) Sedgemoor:2/16/00030 - noted that matter still being considered

9. Parish Social – it was resolved to hold a joint social evening with the Coffin Lane Campaign at the New Inn on 20<sup>th</sup> January

10. Highways and Environmental Matters

a) PROW AX15/1 – it was noted that at Section 130 notice had been received by SCC and that the matter would therefore be considered “out of turn” by officers. No further update available at the time of the meeting but the clerk would inform councillors when any further information was received.

b) A371 Cross Lane – discussed earlier in the meeting with Tess Gill

c) Bristol Water works – noted that Cross Lane would be closed from 24/04 to 30/06 2017

d) Parish signs – item discussed earlier under budget item above

e) Coffin Lane footpath - It was resolved to write to Cllr John Denbee regarding the SIS to thank him for his support.

11. No items were proposed for next month's agenda

12. Date of next Meeting – TBC – discussion was held as to whether a meeting was necessary in January so close after Christmas – a decision will be taken nearer the time.

There being no more business, the Chairman closed the meeting at 21.45

Chairman's signature.....  
